

KANSAS CITY BLAZERS WEB SITE CHEAT SHEET

How do I sign on to the web site?

Upon receipt of your registration forms you will be emailed your sign on and password. Please keep this information in a safe place for future reference.

You must be signed in to the website to perform all of the functions listed below.

How do I view my monthly bill?

Go to "My Invoices/Payments" then click on the invoice number "MVSKCBXXX". This will bring up a printable invoice for the current month. You may also click on "view" (next to the dollar amount) and see what has been invoiced already and what will be invoiced the following month.

How do I check my Volunteer Hours?

Go to "My Invoices/Payments" then click on "Volunteer Hours"

How do I check if my child has been invited to participate in an upcoming meet?

Meet participation invites are posted on the physical bulletin boards that are located at each pool. You can also find the invites on-line by going to the "Practice Sites Info" tab, clicking on your site, and then look for the hotlinks for the individual meets posted in the middle of the page under "Meet participation forms are available for the following meets".

How do I accept or decline a meet invite?

Click on "Events" then click on the name of the meet you are interested in. This will show detailed information about the meet. To accept or decline the event, click on "Attend this Event". If your swimmer has been invited to attend this event, you should see "Committed" next to their name. Click on your swimmer's name and you will see "Sign up record". Then click on "Yes, my swimmer will attend" or "No, thanks my swimmer will not attend this event". There is a dialog box on the screen so you can also write your coach a note if you wish. Make sure you click on "Submit" then "Yes" to make changes.

How do I find out what events my child is swimming at a meet?

Click on "Events" then click on "Attend this Event". Next to your child's name will be the list of events the coach has entered he/she in for the meet.

How do I sign up to work at a meet?

Click on "Events" then find your event and click on "Job Signup". Find the job you are interested in working, click on the open square, then go to the bottom of the page and click on "signup". Your name will then be put in the box identifying the job you have selected.

How do I check meet results?

This can be done in two ways...Mouse over "Events" then Click on "Meet Results" then find the meet you are interested in and click on that meet.

Or

Click on "My Meet Results" and you will see your child's name and results from events they have swum. You may also customize your search by choosing an event, long course, short course, date of a swim and top times from 1-10.

Additional questions???

Please e-mail kcblazersemail@yahoo.com